

MINUTES

Meeting: MARLBOROUGH AREA BOARD
Place: Kennet Valley Hall, Lockeridge, Marlborough SN8 4EL
Date: 27 November 2012
Start Time: 7.00 pm
Finish Time: 8.55 pm

Please direct any enquiries on these minutes to:

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Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Chris Humphries (Chairman), Cllr Nick Fogg (Vice Chairman) and
Cllr Jemima Milton

Cllr Christopher Newbury

Wiltshire Council Officers

Andrew Jack, Marlborough Community Area Manager
Mia Fairfield, Media Relations Officer
Jan Bowra, Youth Development Coordinator
Martin Cook, Area Highways Engineer
Nicole Smith, Head of Strategic Housing
James Hazlewood, Senior Democratic Services Officer

Town and Parish Councils

Marlborough Town Council – Val Compton, Stewart Dobson, Noel Barrett-Morton,
Margaret Rose, Bryan Castle, Guy Loosemore, R Pitts

Broad Hinton & Winterbourne Bassett Parish Council – James Keith, R Horton, D
Clarke

Partners

Wiltshire Police – Inspector Matthew Armstrong

Wiltshire Fire & Rescue Service – Mike Franklin

NHS Wiltshire – Sarah MacLennan, Amy Bird

Wiltshire Clinical Commissioning Group (CCG) – Debbie Fielding

Parish Forum – (James Keith)

Aster Communities – Dave Ball

Marlborough News Online – Tony Millett, Nigel Goodwin

Total in attendance: 55

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting and invited the Councillors and Officers present to introduce themselves.</p> <p>The Chairman also invited the parish representatives who were in attendance to introduce themselves.</p>
2	<p><u>Apologies for Absence</u></p> <p>Apologies for absence had been received from the following:</p> <ul style="list-style-type: none"> • Councillor Peggy Dow • Councillor Keith Humphries, Cabinet Member for Public Health, who had been due to attend for item 7. It was noted that Amy Bird, Public Health Consultant, was present in place of Cllr Keith Humphries. • James Cawley, Service Director for the Marlborough Area Board • Sheila Glass – Ramsbury and Axford Parish Council • Alan Phizacklea – Aldbourne Parish Council • Martin Cook – Marlborough Area Development Trust • Claire Perry – MP for Devizes
3	<p><u>Minutes</u></p> <p>The minutes of the meeting on 25 September 2012 were approved as a correct record and signed by the Chairman.</p>
4	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
5	<p><u>Information Items</u></p> <p>The Chairman noted that the following written information items were set out in the agenda pack:</p> <ol style="list-style-type: none"> a. Informal Adult Education – update (pages 9-10) b. Understanding Autism (pages 11-14) c. Impact of Welfare Reform (pages 15-16)

Partner Updates

a. Wiltshire Police

The meeting welcomed Inspector Matt Armstrong, who had taken up the position of Devizes Sector Inspector on 1 October.

Inspector Armstrong referred to the written report at pages 17-18 of the agenda, noting the Queen's Award received by the Bluz 'n' Zuz initiative, which had started in Marlborough.

Inspector Armstrong also confirmed that he supported the principle of CCTV as a deterrent, and to promote community safety, rather than for traditional policing purposes. He acknowledged that funding for CCTV may be difficult to justify in the current climate, but that it could offer significant benefits.

The meeting's attention was also drawn to the "Stay out Stranger" initiative. This sought to educate vulnerable people who may be targeted by distraction burglaries. The project could take referrals and could also offer home visits, to provide door stickers.

b. Wiltshire Fire and Rescue

Mike Franklin of Wiltshire Fire and Rescue noted the written report set out at pages 19-20 of the agenda, commenting that there had been no fires during the period. However, there had been a high level of activity with pro-active work to raise awareness of the need to have chimneys swept at this time of year.

In response to questions, Mike commented that the Fire and Rescue Service would attend flooded premises to save life, but was not funded to undertake flood prevention work. Mike undertook to find out the number of flood-related callouts in the Marlborough Community Area for the minutes. *(Note – Subsequent to the meeting, Mike clarified that there had been no call outs to flooding incidents in the Marlborough Community Area, and the Marlborough crews had not been called to attend any flooding incidents elsewhere).*

c. NHS Wiltshire

Noted the written report at pages 21-22 of the agenda.

d. Parish Forum

James Keith, Chairman of the Parish Forum, reported that the Traffic Project continued to progress well, with 9 plans under discussion with some projected to be complete before the end of 2012.

James also sought clarification as regards the Chairmanship of the Area

Board, in light of the recent decision of the Standards Committee to censure the Chairman over a complaint under the Councillors' Code of Conduct.

In reply the Chairman gave the same statement he had made to the Parish Councils in his division, stating that he had resigned from the Conservative Group and would continue to discharge his functions as the elected Councillor for Aldbourne and Ramsbury, now as a member of the Independent Group.

Councillor Jemima Milton added that she was sad that this had to be discussed, but that it was a matter of public record that the Leader of the Council had asked the Board to consider the Chairmanship in light of the Standards outcome. Councillor Milton's view was that Councillor Humphries should not continue as Chairman.

Councillor Nick Fogg added that, as Vice-Chairman, he had sought opinion on this matter from a number of key Area Board stakeholders. It was a difficult issue, and there had been no clear consensus. However, it had been noted that there was only one further meeting remaining before the May 2013 elections. In addition, advice had been given that the Area Board had no legal or procedural mechanism to remove a Chairman, and Councillor Humphries had indicated that he wished to remain Chairman. As such, no action had been taken at this time, and so Councillor Humphries remained as Chairman.

e. Town / Parish Councils

There were no updates from Parish Councils.

f. MADT (Marlborough Area Development Trust)

There was no update from MADT.

g. CAYPIG (Community Area Young People's Issues Group) / YAG (Youth Advisory Group)

Jan Bowra, Youth Development Coordinator, noted that the CAYPIG continued to meet and to plan fundraising activities for the proposals to install floodlights at the Skatepark.

h. WIN (Wiltshire Involvement Network)

Noted the written update from WIN at pages 23-24 of the agenda.

7

Visiting Cabinet Representative - Councillor Keith Humphries

The Chairman welcomed Amy Bird, public health consultant, who was present in

	<p>place of Councillor Keith Humphries, to speak about the transition of Public Health services from the Primary Care Trust to Wiltshire Council under the reorganisation of the NHS.</p> <p>The Public Health team worked to promote healthy lifestyles, to ensure healthy practices and to manage infectious diseases, through screening programmes, campaigns and responding to emergencies.</p> <p>The overarching themes of the Public Health outcomes framework were reducing inequalities and extending life.</p> <p>In response to questions, Amy explained that work was also done to address health inequalities between men and women. Educational programmes were also run for young people to promote healthy lifestyles from a young age, and this could take referrals from GPs.</p> <p>Amy explained that the gap in life expectancy based on social position was not particular to Wiltshire, but was a national trend. There were a number of potential causes, including the difficulty in providing local healthcare in deprived areas, literacy rates, and people being paid by the hour which disinclined people to take time off to see their GP.</p> <p>Amy confirmed that the Public Health team worked with a range of partners to address some of the root causes of health inequalities, such as fuel poverty.</p>
8	<p><u>Update on NHS reforms, national and local, including development of Clinical Commissioning Groups</u></p> <p>The Chairman welcome Sarah MacLennan, Head of Communications and Public Engagement at NHS Wiltshire, who was present to give an update on the national reforms of the NHS.</p> <p>The reforms which had been enacted by parliament in January 2012 represented the biggest change to the NHS since its inception. The main changes saw Strategic Health Authorities and Primary Care Trusts being discontinued as of April 2013, with Clinical Commissioning Groups (CCGs) taking over the commissioning of healthcare, and local Authorities taking over responsibility for Public Health.</p> <p>Diagrams showing the outgoing and in the incoming systems are attached as Appendix 1.</p> <p>Deborah Fielding, Accountable Officer (Designate) at Wiltshire CCG, then gave an overview of how the changes would impact on Wiltshire. In general it was welcomed that GPs were taking over the commissioning of services through the CCG, as they were well placed to have the full local picture, and to oversee the services that individual localities required. The Wiltshire CCG would be one of</p>

	<p>the largest and was coterminous with Wiltshire Council which would present opportunities for linking up services.</p> <p>The CCG was currently going through an authorisation process to demonstrate that the governance systems were in place prior to being given their budget which would be around £500 million. It was also noted that the CCG would be financially sustainable, thanks in large part to the work of the PCT to hand over a good financial position.</p> <p>Prior to inviting questions, Deborah introduce Dr Richard Hook, a local GP and board member of the North and East Wiltshire CCG.</p> <ul style="list-style-type: none"> • Responding to a question, Dr Hook stated that there were no plans to discontinue using Savernake Hospital. The site was owned by Great Western Hospital, although the CCG could influence how it was used based on the Community Services Review. • It was hoped that there would be public input to the CCG through ongoing local presence at meetings such as the Area Board, and through Healthwatch and the board of the CCG. • It was noted that the CCG was not responsible for commissioning dentistry services. However, comments on Marlborough residents having to register with dental surgeries in Hungerford would be passed on, as it was thought that at least one dental surgery in Marlborough had an open list.
9	<p><u>Housing Need and Review of Wiltshire's Housing Allocations system</u></p> <p>The Chairman welcomed Nicole Smith, Head of Strategic Housing at Wiltshire Council, and Dave Ball from Aster, who were present to speak about housing need in the Marlborough Community Area and the review of Wiltshire's Housing Allocations system.</p> <p>Nicole introduced the item, by outlining some statistical information on the population, basic stock profile and housing register in relation to the Marlborough Community Area. This information is attached as Appendix 2 to these minutes.</p> <p>In relation to lettings going to local people, Nicole noted that 90% of new letting had gone to people with a local connection (18 out of 20 in the community area).</p> <p>Nicole also explained about the new arrangements on underoccupation. Working age tenants who were underoccupying by one bedroom would have a 14% reduction in their housing benefit, with a 25% reduction for two or more bedrooms. 21 households in the Marlborough Community Area had been identified as forecast to lose £20+ per week, and work was being done to</p>

prepare these households in advance of the new arrangements taking effect in April.

Dave Ball set out the background to Aster Group, and explained that £1.5 million savings identified through the Customer Boards was being reinvested into communities, including projects such as the Acres in Marlborough, where £21K had been spent on environmental works. Other projects included community activities, and the neighbourhood approach, whereby neighbourhood “zones” were given £16K to spend on local improvements and priorities.

Nicole then sought input from the meeting on the review of the Council’s Housing Allocations system. Those present were asked to give their views on a number of issues relating to how applicant qualified for social housing. Those present were invited to give their views using the electronic voting handsets:

Question 1 – How should Wiltshire Council consider local connection?

- | | |
|---------------------------------------------------------|----------|
| a. Maintain an open housing register for all | 2 votes |
| b. A local connection to Wiltshire is required to join | 1 votes |
| c. Priority to those with a local connection to an area | 12 votes |

Question 2 – What is a local connection to an area?

- | | |
|------------------------------------------|----------|
| a. Employed in the area | 21 votes |
| b. Lives of previously lived in the area | 17 votes |
| c. Family currently reside in the area | 20 votes |

Question 3 – Should additional priorities be given to the following?

- | | |
|-----------------------------------------|----------|
| a. Under Occupation | 16 votes |
| b. Employment | 17 votes |
| c. Training | 8 votes |
| d. Those who volunteer in the community | 12 votes |

Question 4 – Should we include any exclusions within the policy?

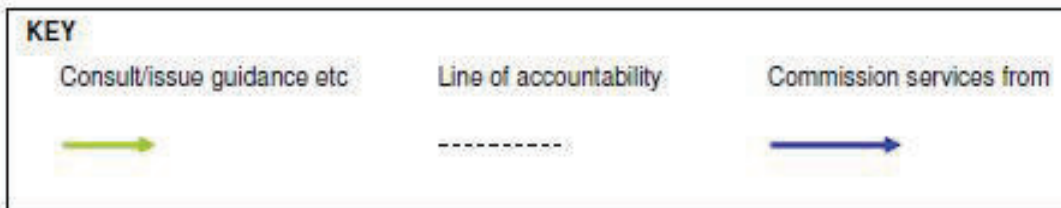
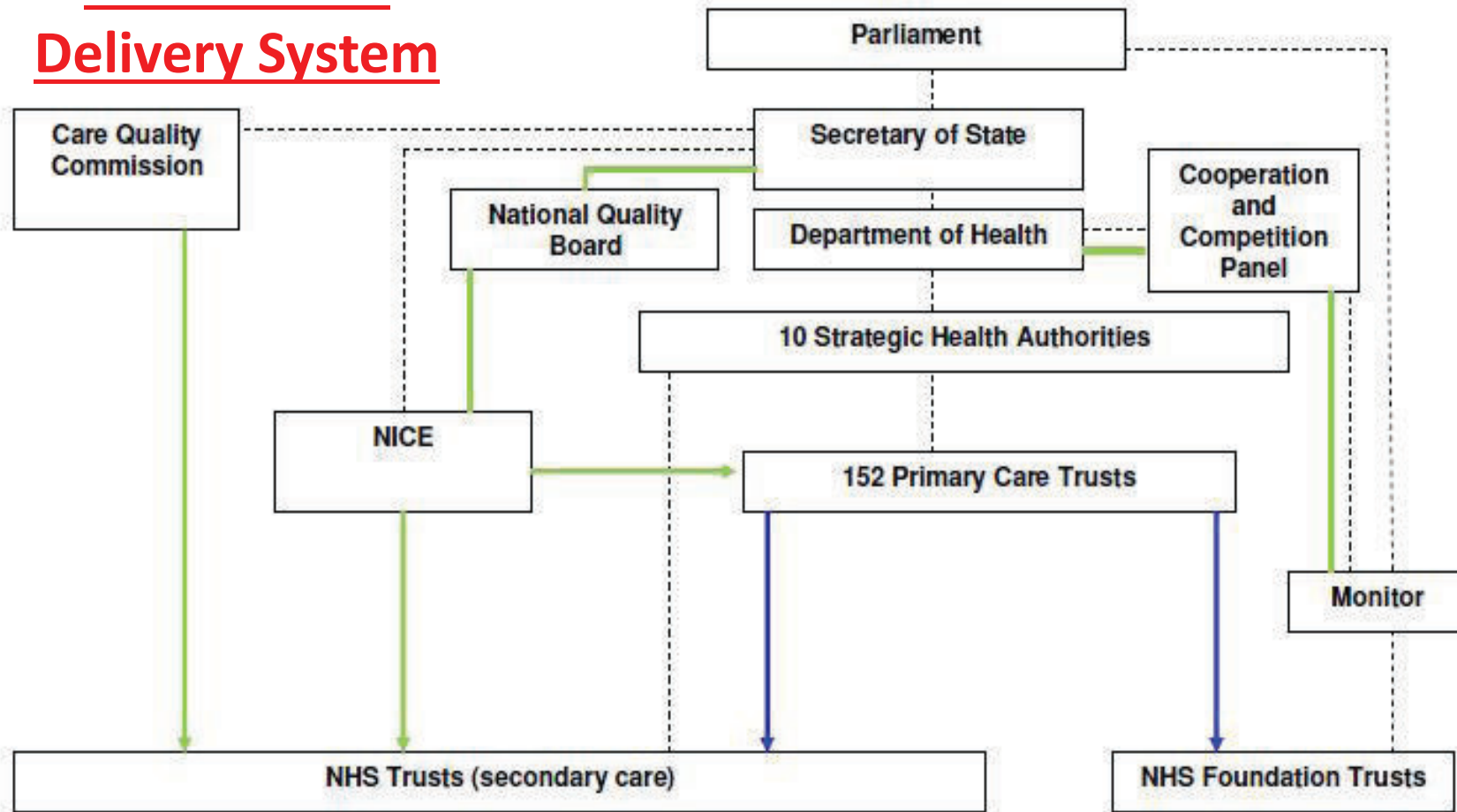
- | | |
|---------------------------------------------------------|----------|
| a. Those with no identified housing need | 16 votes |
| b. Those evicted or caused severe Anti-Social Behaviour | 18 votes |
| c. Those with significant rent arrears | 12 votes |

Nicole thanked everyone for taking part, and emphasised that anyone who wished to get more involved with the review could contact her on 01225 776655

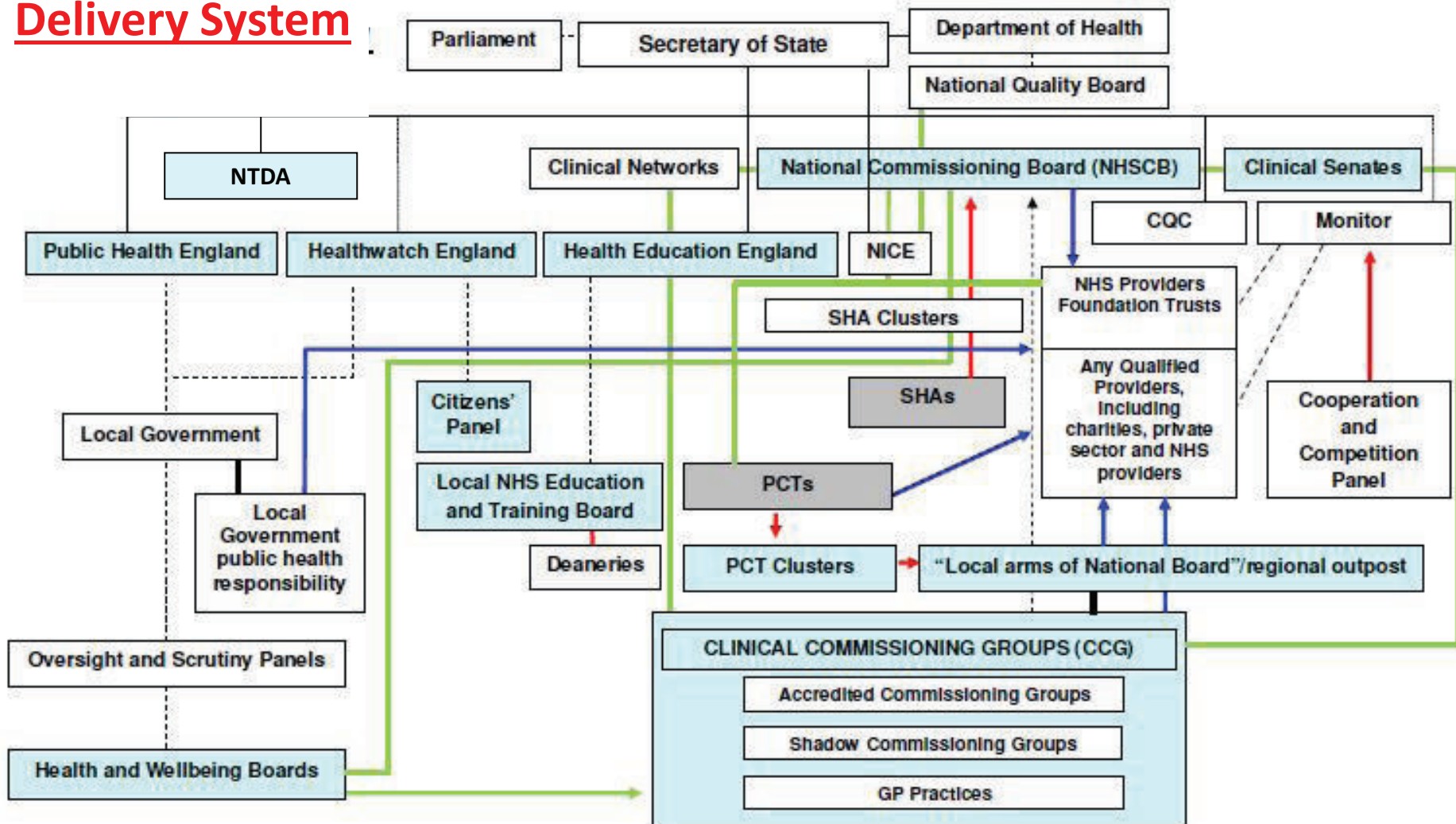
	/ Nicole.smith@wiltshire.gov.uk
10	<p><u>Community Area Grant Scheme</u></p> <p>The Area Board considered 5 applications for Community Area Grant funding. In view of the hour, it was noted that applications 1-4 (as listed in the report) all met the grants criteria, and that application 5 (Grove Farm Woodland Skills and Survival Centre) had been deferred to the January meeting, to allow for further information to be sought. The Chairman invited questions and comments on each application, prior to asking the floor for a show of hands. The Area Board then voted on the applications en bloc.</p> <p><u>Decision</u> Aldbourn Memorial Hall was awarded £2,358 towards installing a new cooker hood to the Hall's kitchen in order to be compliant with new Health & Safety regulations. <i>Reason – The application met the Community Area Grants Criteria 2011/12 and would help maintain this community facility.</i></p> <p><u>Decision</u> Marlborough Communities Market was awarded £5,000 towards purchasing new modular umbrellas for street markets. <i>Reason – The application met the Community Area Grants Criteria 2011/12 and would help support this initiative.</i></p> <p><u>Decision</u> Broad Hinton Youth Club was awarded £1,109 towards establishing a new youth group in the village <i>Reason – The application met the Community Area Grants Criteria 2011/12 and would help set up this new community facility for young people in the village.</i></p> <p><u>Decision</u> Marlborough Bowls Club was awarded £1,851 towards replacing the bowls clubhouse floor which also serves as indoor bowling rinks <i>Reason – The application met the Community Area Grants Criteria 2011/12 and would help support this community facility.</i></p>
11	<p><u>Community Area Transport Group (CATG)</u></p> <p>Andrew Jack, Marlborough Community Area Manager, presented the report at page 65 of the agenda, which updated the Area Board on the previous meeting of the Community Area Transport Group (CATG), and set out a number of recommendations for approval.</p> <p><u>Decision</u> The Marlborough Area Board approved the recommendations of the CATG</p>

	<p>meeting on 16 October, specifically:</p> <ul style="list-style-type: none"> • Approval of £7K towards the scheme for pedestrian safety on A4361 at Avebury Trusloe, subject to the final contribution from Avebury Parish Council. • Agreement to locate the bench by the bus stops outside Lloyd's Bank on Marlborough High Street. • Approval to site the Speed Indicator Device (SID) at Poulton Hill, with the SID to spend equal time facing in each direction.
12	<p><u>Any Other Questions</u></p> <p>There were none.</p>
13	<p><u>Evaluation and Close</u></p> <p>The Chairman thanked everyone for attending and wished everyone present a Happy Christmas and New Year.</p> <p>It was noted that the meeting of the Marlborough Area Board would be on Tuesday 29 January 2013, 7pm at Marlborough Town Hall, Council Offices, 5 High Street, Marlborough SN8 1AA. This would be the last meeting of the Area Board before the elections in May 2013, as the meeting originally scheduled for March had been cancelled due to the proximity to the elections.</p>
<p><u>Appendix 1 - Outgoing and incoming NHS arrangements</u></p>	
<p><u>Appendix 2 - Marlborough Community Area: Population, housing stock profile, and register overview</u></p>	

Former NHS Delivery System



Current NHS Delivery System



Marlborough

Understanding your area

Total population : 17,860

Children 0 – 15 3,930 22%

Working Age 9,880 55.3%

Retirement over 65 4,050 22.7%

Median House price in Marlborough £280,000

Basic Stock Profile of Marlborough



- 52.3% Owner Occupied
- 24.3% Social Housing
- 19.8% Private
- 3.7% Other

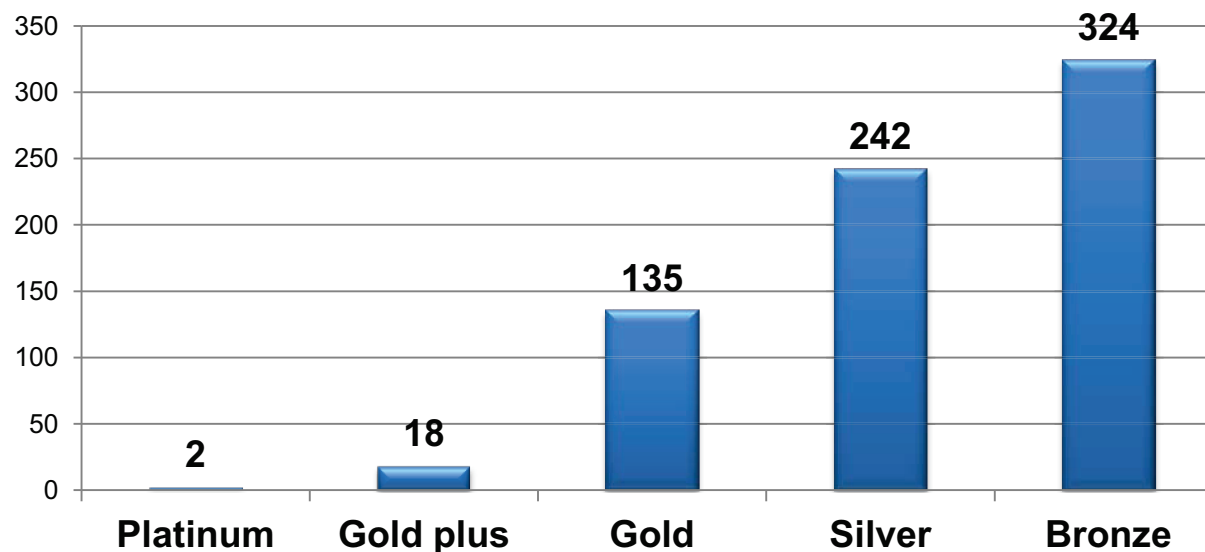
Proposed homes to be built 2006 – 2026 (Core Strategy) **850**

Delivered **19** new affordable homes during 2010 to 2012

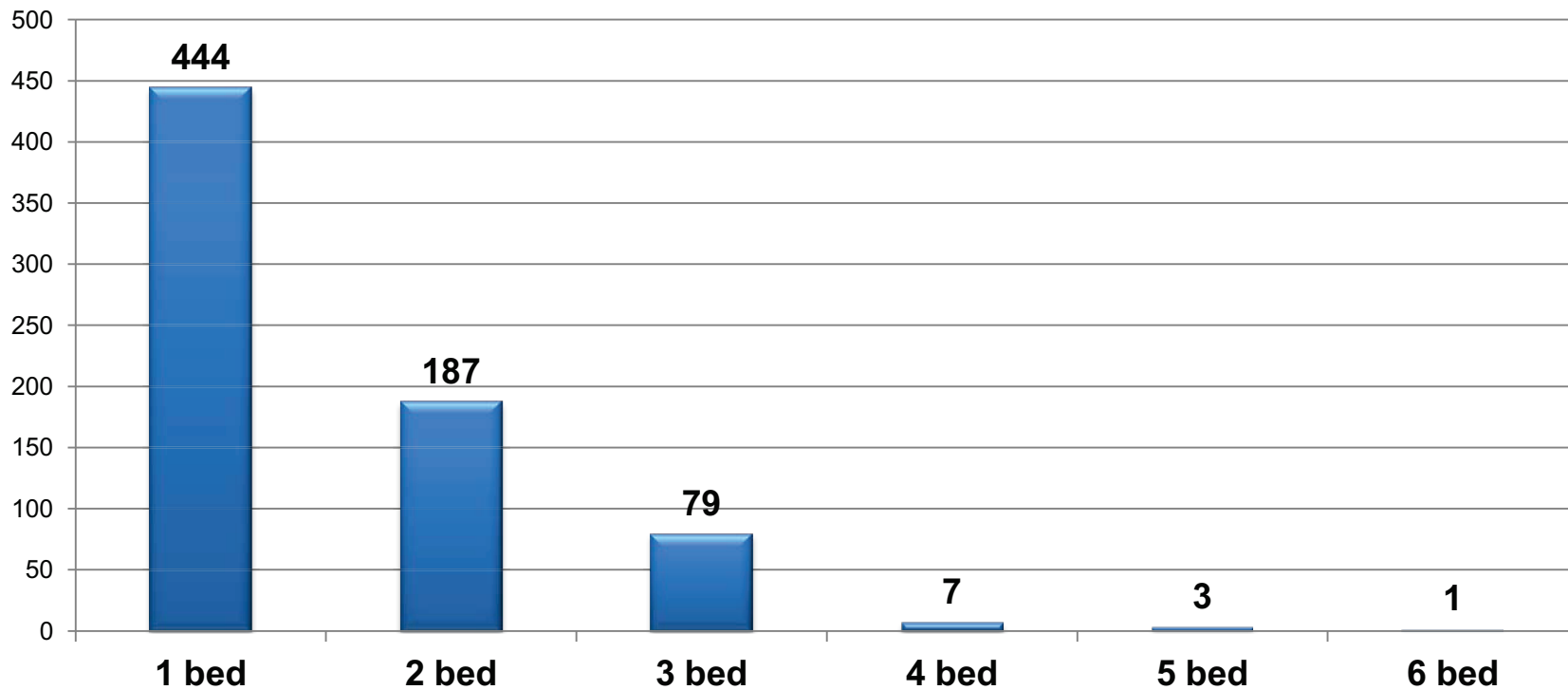
Housing Register Breakdown

Total on the Housing Register **17,088**

721 Households with a 1st preference for Marlborough



Housing Register Household by Bedsize



Rural Needs Survey

Ogbourne St George Survey completed in March 2012 with a 32% return rate

Highlights:

Type of affordable housing need	Ogbourne St George
Subsidised rented	1x one bed, 3x two bed, 3x three bed
Low cost ownership	None
Sheltered	None
Supported	None



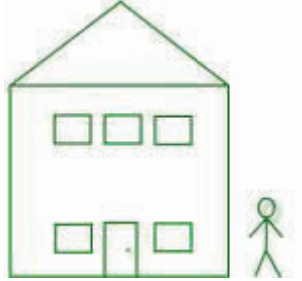
Social Housing Lettings in Marlborough



Total lettings across Wiltshire since April 2012 **611** households
 Lettings in Marlborough **20** with **18** Households with a local connection
 Breakdown on reason for local connection

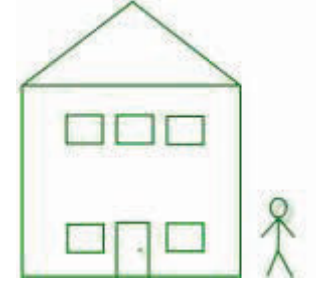
- 10** Households had family connections in Marlborough
- 2** Employed in the Marlborough area
- 8** Lives or previously lived in the Marlborough area

Platinum	Gold +	Gold	Silver	Bronze
2	4	11	2	1

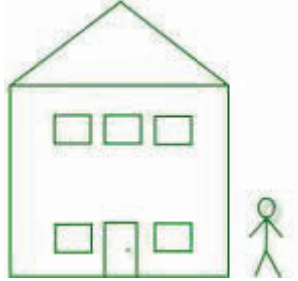


Under Occupation

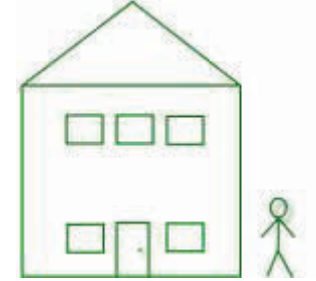
94 Households in Marlborough



Landlord	Total number of households affected	Numbers of households losing £10-£20 pw	Numbers of households losing £20+ pw
Aster	76	57	19
Guinness	2	2	0
Southern Housing	12	10	2
Sovereign	4	4	0
TOTAL	94	73	21



Under Occupation



Currently living in a	<i>Needs a...</i>		Total
	<i>1 bed</i>	<i>2 bed</i>	
2 bed	48		48
3 bed	20	24	44
4 bed	0	1	1
5 bed	1	0	1
Total	69	25	94